

**Alaska TRCC Meeting Minutes**  
**August 18, 2008**  
**AST's Conference Room**  
**5700 Tudor Road, Anchorage**  
**1:30 pm – 4:30 pm**

**Attendees:**

- Ulf Petersen, Chair, MSCVE, DOT&PF
- Carl Gonder, Statewide Planning, DOT&PF
- Ron Perkins, AIPC
- Cindy Cashen, AHSO, DOT&PF
- Diane Schenker, AK Court System
- Shelley Owens, H&SS, EMS
- Ron Taylor, H&SS, Div. Beh. Health.
- Joanna Bradford, AHSO, DOT&PF

**On Phone:**

- Kerry Hennings, Division of Motor Vehicles, DOA
- Greg Fredericksen, NHTSA

Meeting began at 1:30 pm

**I. Internal Committee Business**

- a. Approval of meeting notes from our July 21 meeting  
The meeting notes were approved by consensus.

**II. Updates on Action Items from Previous Meetings**

- a. Is 13 AAC 03 a duplicate of 13 AAC 02?  
This matter is still being looked into. A complete review of this issue will be provided at the next meeting. (Dan Breeden)

**III. Other Short Business**

- a. Policy Oversight Committee.  
This committee is being formed by a number of directors who have taken a leadership role and are arranging the first meeting to gain a consensus of whether there is support for this committee at the executive level.
- b. 408 Application.  
Alaska's 408 application was approved from what we understand. Thank you to Cindy and her staff for submitting the application on time.
- c. Governor's Road Safety Advisory Commission.  
Work to form this commission is continuing. Letters of support from commissioners have been received and will be forwarded to the Governor's office soon.
- d. Update on Traffic Records Single Portal Query Project.  
Funding will be available for this project. Carl has met with the vendor and talked about what we can do with the grant. A plan of action will be drafted for work over the next 6 or 7 months culminating in an enhanced system demo in February/March 2009.

#### IV. Updates: Projects Addressing Traffic Assessment's Major Recommendations

(Continued from May 21 & July 21 meetings)

##### **6. The creation of a traffic safety resource guide, using data from the various reports and databases already in existence. (Cindy)**

The AHSO Research Analyst will have accomplished this by spring '09, because 50% of her time is allocated for work on traffic records. A few hundred copies will be printed up and sent out with the AHSO Brochure and Annual Report.

**Motion:** The Resource Guide is a part of the ongoing work of the Research Analyst and will be published online on the web site. Carl moved, Diane seconded. The motion was put to a vote and passed unanimously.

##### **7. The production of meaningful injury surveillance data, including annual reports. (Shelley)**

Shelley requested guidance as to what "meaningful injury surveillance data" means. The issue was discussed, and Ron P. stated that it would involve who, what, where, and when. Cindy stated that this effort will be funded.

##### **8. The support of an ambulance run data system. (Shelley)**

Health and Social Services entered into a contract in February 2008 and started the initial pilot training. The testing is now underway. Training will be continued in October and November at the state symposium. The data have to be cleaned up, and work is underway to get conversions from other vendors. It is hoped that the trauma registry and EMS data project will be live by Jan 1<sup>st</sup> 2009. It is called AURORA.

##### **9. Continue implementation of CVARS and MAJIC projects. (Ulf and Diane)**

###### Commercial Vehicle Analysis and Reporting System:

Data have been imported from HAS into Safetynet. The system works, but we have identified numerous shortcomings. Some data elements needed by Safetynet are not available in HAS, because the officer did not collect them at the time the crash report was completed or the data were incomplete. A CVARS 3 proposal to address these issues has been drafted and partially funded by AHSO, so work will continue.

(Ulf)

###### Multi Agency Justice Integration Consortium:

This is a group of people who have formed to discuss Criminal Justice and is not really a project. The consortium is helping anyone who has a data exchange project. It is a national effort. Last year, the legislature invited MAJIC to talk to them, and gave them some funding. MAJIC recommends using GJXDM (Global Justice XML Data Model) but should consider NIEM (National Information Exchange Model) as a new standard. The court handles the budget. The Criminal Justice working group has given the Court governance. MAJIC has drafted a strategic plan for FY 09 and expect to have it up on the web site in September. It identifies projects that MAJIC handles and member projects. MAJIC keeps a running list of data exchange projects and a list of laws to review for changes in legislation or court rulings. If you have a data exchange project and you haven't already come to MAJIC, please let Diane know and maybe they can help. (Diane)

**10. Changing the 12-200 crash form to represent red light running/school zone and work zone crashes by making this section yes/no. (Ulf)**

An email was sent out to 24 police departments in Alaska in cooperation with AACOP, asking if anyone has opinions about changing the 12-200. Only two departments responded that there was a need to revise the form. Support among primary stakeholders for form re-design meetings therefore seemed very low, and there was little justification for continuing this effort. Because the grant expires in September 2008, Commercial Vehicle Enforcement would like to reallocate the funding towards areas of other needs.

**Motion:** Diane moved that the ATRCC recommends that DPS keeps a running 12-200 “change wish list” that is reviewed periodically or when the law is revised until such time as there are enough items or stakeholder support to resurrect this effort. Ron T. seconded. The motion was voted upon and passed unanimously.

**11. Increase training provided to law enforcement on the filling out of the 12-200 crash form. (Ron M.)**

Ron Martindale was absent, and further discussion of this item was postponed until the next meeting. Carl mentioned that there was an attempt to come up with a user manual.

**12. Train personnel at DOT&PF on highway safety and information system applications. (Ron/Carl)**

Cindy stated that there is a new safety chief (Mickey Henderson) and that he is looking into this issue. Carl stated that he and Ron are the only two people who know how to use the HAS system, and they will retire soon. A transition plan is needed.

**Motion:** Ron T. sponsored a motion amended by Cindy that this issue is submitted in writing to the Policy Oversight Committee and that the request references FHWA and Traffic Records assessments and also suggests that the issue be included in the training curriculum that is offered every year (i.e. Kurt Smith’s traffic engineer conference). Ron P. seconded. The motion was voted upon and passed unanimously.

**13. Include more agencies and individuals in the ATRCC. (Ulf)**

There will be a new DUI prosecutor soon and one of the requirements of this new person is membership in ATRCC. (Cindy)

**Motion:** Carl moved that David Brower becomes a voting member of the ATRCC and represent the Dept. of Law as the traffic safety resource prosecutor. Cindy seconded. The motion was voted upon and passed unanimously.

**14. Mandate the use of a uniform traffic citation form. (Hans)**

The new citation is done but not printed yet. Legislation is being drafted and will be circulated for review. We need the law changed, but most agencies just accept that DPS can require them to use the form. The proposed legislation is expected to go before the legislature during the spring legislative session. (Diane)

**15. Adopt a single data entry protocol using a single standard and a single portal for crash reports. (Carl)**

This project involves the web 12-200, the TraCS crash form, and the APD electronic crash form all being transmitted to the same mid-tier server. This server has to be adapted to accept TraCS and APD data. A grant application was submitted for money for two projects:

- Proprietary Data Project:
  - Adapt and test State mid-tier server to accept APD data;
  - APD to hire people to make the application changes to conform to edit check standards and transmission of logged and secure data
  
- TraCS Data Project:
  - Adapt and test State mid-tier server to accept TraCS data;
  - Work with either a municipal agency that is an early adopter of TraCS or AST if they provide a Statewide TraCS server to transmit logged and secure data to the State mid-tier server;

Cindy stated that it will be approved. Pending success of this, Carl anticipates 70-75% of all data coming in electronically.

**16. Include crash history in all CDL drivers involved in a crash. (Kerry)**

This effort has been in production for over a year now. The data go into the driver's record. DMV don't have statistics yet, but can email some to the group later.

**17. Create a new vehicle database query system. (Kerry)**

The screens are done. An RFP will be out by late September to build the system. The funding is given incrementally. \$2.5M is available.

**18. Provide system/systems that allow for user friendly queries. (Ulf)**

The Court System has received an enhanced CourtView appropriation, but it is uncertain if the Court will get to this item in FY09. (Diane)

**19. Establish a consistent way to collect crash data by the use of the ANSI d-16/d-20 and the MMUCC. (Carl/Ron M.)**

There are no known funds earmarked for this effort at this time. Possible future funding sources include 2009 408 funds. TBD.

**20. Expand the use of Highway Data Portal. (Ron M.)**

Ron Martindale was absent, and further discussion of this item was postponed until the next meeting.

**21. Develop a Traffic Records System of multiple databases that users can access through a single portal. (Ulf)**

There are no known funds earmarked for this effort at this time.

**22. EMS Optimization Project. (Ron P.)**

This project has 5 parts:

**a. Automatic crash notification system.**

Digital signal coverage on Alaska's highways is incomplete. If there is a crash on a part of the roadway that has no signal strength, people will have to wait until someone finds them (Ron P.)

**b. NEMSIS Compatible Database for Pre-hospital emergency care.**

The NEMSIS project asks states to format EMS data into a standard format. Further update at next meeting. (Ron P.)

**c. CODES for Alaska.**

Update at next meeting.

**d. Digital cell phone strength on the main highway corridors.**

Please see item a.

**e. Document lat/long of crash locations.**

Update at next meeting.

**NEXT MEETING:** Wednesday, Sept 24<sup>th</sup> 1:30-4:30pm.

**Action Items:**

1. Ulf: Committee must first decide what we want in the Resource Guide (Item 6).
2. Ulf: Is there ever going to be a central State repository of traffic offenses? Issue to be forwarded to the Policy Oversight Committee.
3. Ulf: Issue of multiple databases that users can access through a single portal. To be forwarded to the Policy Oversight Committee.
4. Cindy: Contact the new prosecutor and let him know about the next meeting
5. Ulf: Discussion item for next meeting: Shelley has requested that we plan the meetings a year in advance, so we can plan funding for travel.

**Meeting adjourned 4:30pm**